

Air Freight to Ny-Ålesund

Please use the list below as a reference guide when sending airfreight to Ny-Ålesund.

Kings Bay AS is only responsible for arranging air freight between Longyearbyen- Ny-Ålesund.

- The aircrafts operating to/from Ny-Ålesund has limited capacity. Therefore remember to book space for your cargo well in advanced. Please note that booked cargo will be prioritized, but can unfortunately not be guaranteed space.
- Remember to prepare correct proforma invoice and airfreight document. One copy of each per parcel.
- Please address the parcels with the name of your institution or research project in Ny-Ålesund. We also recommend that you mark your parcels with a contact name.
- Up on arrival in Longyearbyen, our agents will be handling the cargo between terminals. The handling in Longyearbyen will be invoiced separately.
- An airfreight cost of NOK 38,- per kilo will apply on the flights between Longyearbyen-Ny-Ålesund.
- In need of sending large cargo or large quantities? Please check the possibility of sending cargo by ship. For further information contact the Kings Bay Harbor master +47 79 02 72 40, or by E-mail to: harbour@kingsbay.no

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- The aircrafts operating to/from Ny-Ålesund has limited capacity. Therefore remember to book space for your cargo in advance. Please note that booked cargo will be prioritized. However we cannot guarantee space.
- Sender is responsible for preparing correct proforma invoice (typed, not hand written) and Air freight document (typed, not hand written). Remember to prepare one copy of proforma Invoice and one copy of air freight document for each parcel (if sending more than 1 item).
- The responsibility for safe packaging and labeling of cargo going from Ny-Ålesund lies with the sender.
- Cargo being sent from Ny-Ålesund has to be delivered to the Kings Bay Reception no later than 1 hour before departure. However, when season goods with early departures have to delivered the day before.
- Kings Bay AS is responsible for bringing the shipment to the airport.
- Up on arrival in Longyearbyen, our agents will be handling the cargo between terminals. The handling in Longyearbyen will be invoiced separately.
- Airfreight amounting NOK 38,0 - per kilo will apply on the flights between Ny-Ålesund and Longyearbyen.
- In need of sending large cargo or large quantities? Please check the possibility of sending cargo by ship. For further information contact the Kings Bay Harbor master +47 79 02 72 40,

or by

E-mail to: harbour@kingsbay.no

- Questions about Dangerous Goods, please see below.

* Please note that sender is responsible for paying the freight being sent from Ny-Ålesund.

For any further question, please contact: Kings Bay Reception, phone: +47 79 02 72 00

E-mail: booking@kingsbay.no

Air Freight of dangerous goods from Ny-Ålesund

Declaration of dangerous goods for air freight can be done by authorized personnel only. Please contact the Kings Bay Reception or the Kings Bay Marine Laboratory for assistance when planning to send dangerous goods by air freight.

Please read the following information carefully.

Sender/ shipper responsibilities:

- To send dangerous goods, you need:
 - Proforma invoice/packing list.
 - Must be filled out by sender/shipper
 - Airfreight document.
 - Must be filled out by sender/shipper
- When sending dangerous goods, please remember to provide the authorize personnel with the following information:
 - Sender/shipper (correct address)
 - Consignor
 - UN number and Proper Shipping Name
- Pack your items properly in the correct UN labeled packaging according to packing instructions for DGM.
- Dangerous goods have to be delivered to the Kings Bay Marinlab or the Kings Bay Reception no later than 48 hours prior to departure.

*Hazard labeling, and preparation of correct Shipper's Declaration for DGM is done by authorized Kings Bay personnel.

Kings Bay AS charges NOK 985,- for the handling & preparation of correct documentation. A cost of NOK 38,- per kilo will also apply on the flights between Longyearbyen-Ny-Ålesund-Longyearbyen.

Handling between terminals will be invoiced separately.

For any further question, please contact: Kings Bay Marine Laboratory Phone: +47 79 02 72 70

E-mail: marinelab@kingsbay.no

Kings Bay Reception Phone: +47 79 02 72 00 E-mail: booking@kingsbay.no